



**2018/19**

**Higher Education Fees**

Release Date	11/06/18
Version	4
Date	03/06/18

**Version Control**

Version Number	Revision Date	Previous Revision Date	Summary of Changes
2	09/06/7	27/02/17	Inserted USW part-time fees and updated course list.
3	01/08/2017	09/06/17	Updated Pearson international fees
4	03/06/18	01/08/17	Reformatted, updated 2018/19 fees and deleted the student guidance section

## Introduction

This guide provides you with information on the College's fees for Higher Education study and the financial support available. All fees are subject to NPTC Group of Colleges Fees Policy 2018 - 19. All fees are in £ sterling and may be subject to revision. Students on programmes of study of more than one year should be aware that tuition fees are revised annually and may increase in subsequent years of study. Annual increases will generally reflect UK inflation rates and increases to course delivery costs. International student fees are provided in the Fees Policy: 2018 - 2019.

## Nothing to pay up-front

You don't have to pay anything before you start your studies unless you are not eligible for a tuition fee loan or you choose to pay the fees yourself. The government will provide UK students with a tuition fee loan which you only start to repay after graduation, once you are earning over £25,000 per annum. Your repayments are automatically deducted from your pay through the tax system and if you become unemployed your repayments stop until you earn £25,000 again. Finally, the balance of your loan is automatically written off after 30 years.

## Annual Tuition Fees for Home and EU Students: Full-Time Programmes

The student will be held personally liable for the FULL amount of fees. If you are a UK or EU undergraduate student you have 9 months from the start of the academic year to apply for a tuition fee loan. You can apply as early as March before your programme commences. You need to apply through the Student Loan Company for a tuition loan for each year of study.

## Pearson Courses

### UK and EU HE Students

HND full-time	£7500
HNC full-time	£7500
Part-time	£20 per credit of study

### International Higher Education Students

HNC full-time	£10000
HND full-time	£10000
Part-time	£25 per credit of study

Students need to name the College, **NPTC Group**, as the provider when applying for a student loan for a Pearson Course.

## Franchised Higher Education Programmes

If the Awarding body is a University, the University is the HE provider and you must apply for your tuition loan through the **awarding University**.

## **Programmes awarded by University of South Wales**

(From USW Franchised College Resource Allocations 2018-19)

### **Full-Time Tuition Fees**

#### **New Entrants**

Fees for FD/HND/HNC students commencing their studies in the 2018 academic year are £7,500.

Fees for CERTHE students commencing their studies in the 2018 academic year are £9,000.

Fees for all new UGD students commencing their studies in the 2018 academic year are £9,000.

#### **Returning Students Non-Degree**

Fees for returning FD/HND/HNC students that commenced their studies in the 2016 and 2017 academic years are £7,500.

Fees for returning FD/HND/HNC students that commenced their studies in the 2014 and 2015 academic years are £6,750.

#### **Top Up students**

Students who enrol on a full-time course will have their fee protected for the duration of that particular award. Should they then immediately progress to a USW “top up”, the student will be considered as a returning student and the Fee will be whatever the Full Time on Campus fee was in the year they enrolled with USW at the College. If a student completes an award and leaves, but returns to progress to another award at a later date no protection applies.

Protection and arrangements with the student loan company are governed by the rules and fees which applied at the year in which the student enrolled on an award. USW is mirroring this in its approach to FT fees for “top ups”.

#### **Students that are not studying the full 120 credits in an academic year**

Some full-time students will not be studying the standard 120 credits in an academic year, usually this is because they are repeating the year or have studied the modules previously and do not need to study the full credits. For these students the following applies:

For students that are studying 100 or more credits the fee is the full fee for that course as described above.

For students that are studying less than 100 credits, the fee charged will be on a pro-rata the full time rate, based on the number of credits the student is studying. E.g. if a

student with a £9,000 fee is studying 80 credits, the fee would be £6,000 (£9,000\*80/120).

## **Part-Time Tuition Fees**

### **Standard Fees**

Fees for part time undergraduate students taking courses other than the non-standard courses below are:

#### **New Entrants**

Standard Fees for students commencing their studies in the 2018 academic year are £3,840 per 120 credits or £640 per 20 credit module.

#### **Returning Students**

Fees for students commenced their studies in the 2017 academic year are £3,720 per 120 credits or £620 per 20 credit.

Fees for students commenced their studies in the 2016 academic year are £3,600 per 120 credits or £600 per 20 credit.

Fees for students that commenced their studies in the 2015 academic year are £3,480 per 120 credits or £580 per 20 credit.

Fees for students that commenced their studies prior to the 2015 academic year are £1,512 per 120 credits or £252 per 20 credit. This is for the whole of their unbroken studies, students progressing to a higher qualification without a break in their studies will be protected on this fee.

The only exceptions to this rule are for the following courses:

### **Non-Standard Fees**

Fees for part time undergraduate students taking non-standard courses below are:

#### **New Entrants**

Fees for students commencing the following courses in 2018/19 are £5,100 per 120 credits or £850 per 20 credit

Professional Certificate in Education (PcET)

Professional Graduate Certificate in Education (PcET)

#### **Returning Students**

Fees for students that commenced the following courses in 2016/17 are £3,720 per 120 credits or £620 per 20 credit

Professional Certificate in Education (PcET)

Professional Graduate Certificate in Education (PcET)

Fees for students that commenced the following courses prior to 2016/17 are £3,666 per 120 credits or £611 per 20 credit

Professional Certificate in Education (PcET)

Professional Graduate Certificate in Education (PcET)

Note: Returners that commenced these courses in 2017/18 will be charged £3,720 per 120 credits or £620 per 20 credit, which was the standard fee for 2017/18.

### Fee Support

Part-time students are able to apply for Tuition Fee Loan. The students need to be studying at least 25% intensity of a full time course (i.e. 30 credits), up to a maximum of 75% intensity (90 credits). If eligible, students will receive annual support of up to £2,625 per year.

### **Programmes awarded by University of Wales Trinity St David**

Foundation Degrees, full-time	£9000
HNDs, full-time	£9000
Degrees and Top Up Degrees, full-time	£9000
Part-time HE Programmes	TBC
Part-time second year returners	£18 per credit of study

### **Programmes awarded by Wrexham Glyndwr University**

Undergraduate degree, BA (Hons), full-time	£9000
Third year degree returners, full-time	£8000
Part-time HE Programmes	£4500
Part-time second year returners	£4500

If you have any problems with applying for your tuition fee loan, please contact [Kimberley.mann@nptcgroup.ac.uk](mailto:Kimberley.mann@nptcgroup.ac.uk)

If the College or franchised University partner has NOT received notification from the SLC that you have applied for a tuition fee loan, or if you have not applied for the maximum loan, then you will be held liable for payment of the tuition fees by the due dates.

**Table 1 Annual Tuition Fees for Students Studying Full-Time**

<b>NPTC Group of Colleges Programmes (2018/19) 180518</b>	<b>HECOS</b>	<b>UCAS Course Code</b>	<b>FT/PT</b>	<b>Provider</b>	<b>Fees 2018/19</b>	<b>DBS</b>
Agriculture HND	100517	D401	FT	Pearson	7500	
Applied Computing BSc (Hons) Top Up	100358	G500	FT	UWTSD	9000	
Business Studies BA (Hons) Top Up FT	100079	N100	FT	USW	9000	
Business Studies HND FT	100079	091N	FT	USW	7500	
Business, Management and IT BA (Hons)	100362	N122	FT	Glyndwr	9000	
Care Studies BSc (Hons) Top Up	100476	L512	FT	UWTSD	9000	X
Care Studies Foundation Degree	100476	L510	FT	UWTSD	9000	X
Childhood Studies BSc (Hons) Top Up	100456	L522	FT	USW	9000	X
Childhood Studies Foundation Degree	100456	L520	FT	USW	7500	X
Computing HND	100367	004G	FT	Pearson	7500	
Construction and Built Environment HNC FT	100151	Z149	FT	Pearson	7500	
Construction Management BSc (Hons) FT (2 years from HNC)	100151	3K46	FT	Glyndwr	9000	
Engineering (Electrical and Electronic Engineering) HND FT	100163	505G	FT	Pearson	7500	
Engineering (General Engineering) HND FT	100184	505G	FT	Pearson	7500	
Engineering (Mechanical) HND FT	100190	505G	FT	Pearson	7500	
English and History BA (Hons)	100761	QV31	FT	Glyndwr	9000	
Hospitality Management and the Culinary Arts BA (Hons) Top Up	100084	N801	FT	UWTSD	9000	
Hospitality Management and the Culinary Arts HND	100084	062N	FT	UWTSD	9000	
International Tourism & Event Management BA (Hons)	100083/875	L4T2	FT	UWTSD	9000	
International Tourism & Event Management BA (Hons) Top Up	100083/875	L4T2	FT	UWTSD	9000	
International Tourism & Event Management HND	100083/875	098N	FT	UWTSD	9000	
Music HND	100070	506G	FT	Pearson	7500	
Policing HND (exit HNC)	100486	L232	FT	Pearson	7500	X
Public Health DipHE (topup)	100648	C7TW	FT	USW	7500	X
Public Services HND (exit HNC)	100091	29H1	FT	Pearson	7500	X
Sport & Exercise Science HND (exit HNC)	100433	CX62	FT	Pearson	7500	X
Sport (Community Sport & Physical Activity) HND (Exit HNC)	100433	CX63	FT	Pearson	7500	X
Substance Misuse CertHE	100503	L591	FT	USW	9000	X
Vulnerable Adults CertHE	100503	L590	FT	USW	9000	X

**Table 2 Annual Tuition Fees for Students Studying Part-Time Programmes**

PROGRAMME	Full/ Part Time	Provider Name	Fees 2018/19	DBS
Business Studies BA (Hons) Top Up PT	PT	USW	1920	
Business Studies HND PT	PT	USW	2560	
Computing HNC	PT	NPTC Group	1200	
Construction and Built Environment HNC PT	PT	NPTC Group	1200	
Construction Management BSc (Hons) PT (3 years from HNC)	PT	Glyndwr	4500	
Engineering (Electrical and Electronic Engineering) HNC PT	PT	NPTC Group	1200	
Engineering (General Engineering) HNC PT	PT	NPTC Group	1200	
Engineering (General Engineering) HNC PT	PT	NPTC Group	1200	
Engineering (Mechanical) HNC PT	PT	NPTC Group	1200	
Hospitality Management and the Culinary Arts HNC	PT	UWTSD	tbc	
International Tourism & Event Management HNC	PT	UWTSD	tbc	
Introduction to Teaching	PT	USW	1240	X
Professional Certificate in Education	PT	USW	2550	X
Professional Graduate Certificate in Education	PT	USW	2550	X

\*Where a Disclosure & Barring Service (DBS) check is required, an additional £44 will be payable, on receipt of the DBS application.

**Awarding Body Key:**

USW                    University of South Wales  
 UWTSD              University of Wales Trinity St David  
 Glyndwr             Wrexham Glyndŵr University

Where a student is granted Recognition of Prior Learning (RPL) for one or more modules and therefore undertakes less than the full time load of 120 credits, the standard full time fee is adjusted. It is the responsibility of the student to notify the Finance Office when RPL applications are granted in order that fee adjustments can be made.

The fees are inclusive of registration fees. The student will be held personally liable for the FULL amount of fees. You need to apply through the Student Loan Company for a tuition loan for each year of study.

**If the Awarding body is a University, the University is the HE provider and you must apply for your tuition loan through the awarding University. Students need to name the College, NPTC Group, as the provider when applying for a student loan for a Pearson Course.**

## Additional Costs

For all programmes you will need to purchase sufficient stationary. Printing charges are 0.02p per black and white A4 and 0.06p for a colour A4. On enrolment you are allocated £3.00 for printing costs on your student ID card. Additional credits can be purchased in the libraries. Programmes that include work placements may incur travelling costs. The expectation is that students arrange the work placements themselves so any costs will depend on where you arrange to work. Programmes that require work placements are listed in the Table 3.

**Table 3 Other additional costs**

Programme Title		Additional costs
BA (Hons)	International Tourism & Event Management Top Up	International visit, usually £300-600
BSc (Hons)	Construction Management	Scientific calculator Scale rule
HND	International Tourism & Event Management	International visit, usually £300-600 Event resources, around £20
FdA	Music	Work placement
FdSc	Care Studies	Work placement
FdSc	Childhood Studies	Work placement
HNC/HND	Electrical Engineering	Work placement Scientific calculator
HNC/HND	Mechanical Engineering	Work placement Scientific calculator
HNC/HND	General Engineering	Scientific calculator Scale rule
HNC	International Tourism & Event Management	Event resources, around £20
HNC	Construction and the Built Environment	Scientific calculator Scale rule
HNC/HND	Civil Engineering	Scientific calculator Scale rule



## Withdrawal or Intermission from a programme of study

The College allows a 'cooling off' period and therefore the first liability point for 25% of fees will apply if students are still enrolled as a student from 06 October 2018. The dates below show the liability for the payment of Higher Education tuition fees.

Students who withdraw or intermit before 05 October 2018	0% of annual tuition fees payable
Students who withdraw or intermit on or after 06 October 2018 and before 11 January 2019	25% of annual tuition fees payable
Students who withdraw or intermit on or after 12 January 2019 and before 12 April 2019	50% of fees payable
Students who withdraw after 12 April 2019	100% of annual tuition fees payable

Payment of HE tuition fees is made direct to the College (where the awarding body is Pearson) or to the University (where the programme is franchised and awarded by a University). The student will be held personally liable for the FULL tuition fee.

Where Higher Education tuition fees are payable to the University, refunds will be subject to the University's refund policy.

**DON'T SIMPLY STOP ATTENDING. YOUR FEE WILL STILL BE DUE  
UNLESS FORMAL WITHDRAWAL PROCEDURES HAVE BEEN FOLLOWED**

## Payment Methods

At the point of enrolment students are required to advise the College which payment arrangement applies to them:

- i. Tuition Fee Loan
- ii. Self-funding/part-funded/part-sponsored/third party to pay
- iii. Payment by instalments

### i. Tuition Fee Loan

Applications for tuition fee loans are made through Student Finance Wales <http://www.studentfinancewales.co.uk/new-students.aspx>. To complete your student finance application you will need your UK Passport number (or birth certificate if you do not have a valid passport), National Insurance number and your bank details.

**If you are studying a Pearson programme with us, NPTC Group, when prompted to input your university or college details when applying for a student loan please input the following details:**

University or college name and address NPTC Group

Dwr-y-Felin Road

Neath

SA10 7RF

UCAS university/college code

N13

UCAS course code

Refer to course profile/College website

Course start date

09/2018

Course end date

07/2019 or 2020 dependent on course duration

### ii Self-funding/part-funded/part-sponsored/third party to pay (e.g. employer)

Fees may be paid in full at enrolment by cheque, cash, debit or credit card. If not paid in full, details of invoicing need to be provided through a letter/purchase order within 30 days of enrolment.

### iii Payment by instalments

The College may permit the payment of enrolment fees by instalment where the total course fees are £100.00 or more. There are 2 payment options:

Instalments by sales invoice or instalments by direct debit:

- For instalments by sales invoice the initial payment of 1/3 of total cost (to include all examination and registration fees) must be paid at the time of enrolment, followed by the second instalment of 1/3 of total cost will be invoiced on 1 December and the final instalment of 1/3 of total cost will be invoiced on 1 February.
- You may pay by Direct Debit in up to 8 instalments. The first payment must be paid at the time of enrolment and a further 7 payments will be processed using the Direct Debit system commencing the 1<sup>st</sup> November. Should a Student request paying by Direct Debit after September the number of payments will then reduce to 7 payments from October, 6 in November to 2 in March or full payment from April all of which can be processed through the Direct Debit system.

**If students have not taken out a tuition fee loan, set up an invoice or direct debit or paid in advance for their higher education tuition fees, they will usually be invoiced for the full tuition fee amount at the end of the first term.**

### **Non-payment of Fees**

If fees are not paid, the College will need to take necessary steps to recover the outstanding amount, which may lead to debt recovery action. In the event of the third party (e.g. employer, failing to pay), the student will become liable for the cost of the course.

### **Cancellation by NPTC Group**

All courses have minimum attendance levels and may be subject to cancellation in situations where insufficient enrolments are received. Whilst the College makes every effort to avoid this situation, should it arise the student will be entitled to a full refund of any fees paid or have the option to transfer onto a different course. The College will not be held liable however for any other losses incurred as a consequence.

In the unlikely circumstances that an individual class has to be postponed due to staff illness or any other reason for which the College is responsible, it will make every reasonable effort to reschedule or add the missed hours onto the remaining classes in the course.

### **Review**

The guidelines are to be reviewed by the Assistant Principal HE annually, and the next review date will be January 2019

### **Disclaimer**

This information tries to answer your questions relating to tuition fees and funding. NPTC Group has taken all possible steps to ensure that the information contained above is correct at time of publication. However, the information may be subject to change should there be decisions made outside the College that affects policies and procedures in regard to fees, bursaries, grants and loans.