



International Computer Driving Licence (ICDL) (Part-Time: Online Delivery)

This is an internationally recognized certificate that demonstrates knowledge of fundamental IT concepts, such as file management, word processing, spreadsheets, databases, presentation graphics, and internet usage.

Career Prospects

Any position where a basic competency in IT is required

Course Modules

ICDL qualifications comprise a combination of the modules listed below:

- IT user fundamentals
- Internet and email
- Word processing
- Spreadsheet software
- Presentation software
- Database software
- Online collaboration
- Improving productivity
- Project planning
- IT security for users

Assessment

Assessments are done through a series of online tests

Additional Costs

Additional cost may apply upon application



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Business Development

A graphic of blue smoke or mist trailing from left to right, with the text 'Inspiring Learning, Enriching Lives, Delivering Success' written in white inside the smoke.

**Inspiring Learning,
Enriching Lives, Delivering Success**

STUDY MODE

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LOCATION

Neath College - 03308 188 100

COURSE LENGTH

1Y

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