



GRŴP COLEGAU **NPTC** GROUP OF COLLEGES
Datblygu Busnes
Business Development

Inspiring Learning,
Enriching Lives, Delivering Success

International Computer Driving Licence (ICDL) Advanced (Part-Time: Online Delivery)

If you have already completed your ICDL and want to progress your skills, or if you are an IT Power User, ICDL Advanced may be the best qualification for you.

Entry Requirements

Usually students will have successfully completed the ICDL qualification before embarking on the Advanced ICDL although this is not essential.

Career Prospects

This course is designed to enhance students career prospects or for personal development.

Course Modules

The modules covered in this programme are:

Advanced Word Processing

Advanced Spreadsheets

Advanced Database

Advanced Presentations

Improving Productivity Using IT

Assessment

Assessment is through a series of online tests

STUDY MODE

OL

LOCATION

Neath College - 03308 188 100

business@nptcgroup.ac.uk | www.nptcgroup.ac.uk/business

 [nptc_business](https://twitter.com/nptc_business)

 [nptcbusiness](https://www.facebook.com/nptcbusiness)

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COURSE LENGTH

1Y

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