



European Computer Driving Licence (ECDL) Advanced (Part-Time: Distance Learning)

If you have already completed your ECDL and want to progress your skills, or if you are an IT Power User, ECDL Advanced may be the best qualification for you.

Entry Requirements

Usually students will have successfully completed the ECDL qualification before embarking on the Advanced ECDL although this is not essential.

Career Prospects

This course is designed to enhance students career prospects or for personal development.

Course Modules

The modules covered in this programme are:

Advanced Word Processing

Advanced Spreadsheets

Advanced Database

Advanced Presentations

Improving Productivity Using IT

Assessment

Assessment is through a series of online tests

STUDY MODE

OL

LOCATION

Afan College - 03308 188 100



GRŴP COLLEGAU **NPTC** GROUP OF COLLEGES

Datblygu Busnes
Business Development



Inspiring Learning,
Enriching Lives, Delivering Success

Neath College - 03308 188 100

COURSE LENGTH

1Y

business@nptcgroup.ac.uk | www.nptcgroup.ac.uk/business

 [nptc_business](https://twitter.com/nptc_business)

 [nptcbusiness](https://facebook.com/nptcbusiness)

 [business-nptcgroup](https://linkedin.com/company/business-nptcgroup)